



## **Holiday Shutdown and Office Hours Schedule**

As we approach the holiday season, we would like to let you know of our business hours for December. Our office will be closed from December 21<sup>st</sup> through to January 2<sup>nd</sup>. The office will also close at noon on December 14<sup>th</sup> for our annual holiday lunch.

If you or your customers have a service emergency during these times, please follow the instructions on our telephone answering service at 905 513-8310.

Thank you and we wish you a safe and happy holiday and best wishes for the New Year.